

**Enrollment Fees & Options**

**COURSE FEE:**

a.  \$750-Environmental Health & Safety Issues

**TESTING FEE:**

b.  \$60 Testing Fee

**SHIPPING FEE:**

c.  \$18 Textbook Shipping Fee

**CURRENT STUDENTS:**

d.  I am already enrolled in the BOMI Institute's RPA/FMA designation.

e.  I am a BOMI designation holder who wants to enroll in a 2<sup>nd</sup> designation; I agree to pay the \$75 fee.

f.  I am a BOMI designation holder who wants to take a BOMI course for CPD credit (maximum 1 course every 3 years) NO ADDITIONAL ENROLLMENT FEE.

**NEW STUDENTS:**

g.  I am a new student who wants to enroll in BOMI's RPA or FMA designation. I agree to pay the \$175 fee.

h.  I am a new student who wants to take an individual course(s) only and I agree to pay the \$75 fee. If I take an individual course, then decide to enroll in a designation, the \$75 fee from the first course (only) may be applied toward the \$175 enrollment fee for my first designation.

**ADDITIONAL FEES:**

i.  \$100 BOMI Late Fee for late enrollment - 08/18/10 Deadline

**TOTAL FEES:**

Add course fee & item(s) above to determine amount due.

\$ \_\_\_\_\_

**Course Materials** include textbook and Key Concept Study Guide (KCSG).

Students may pick up course materials beginning August 1, 2010 from the Dallas BOMA office.

Students can now have their materials shipped for an additional \$18 (per textbook) fee. Students that are not registered 10-business days prior to class start date will need to pick up course materials from the Dallas BOMA office. Contact the BOMA Dallas office prior to picking up course materials.

**Payments** DBEI accepts Checks, Visa and MasterCard only. Make checks payable to Dallas BOMA Education Institute (DBEI).



# RPA/FMA/SMA Classroom Study Course Environmental Health & Safety Issues

Tuesday Nights | Location | August 24-November 16 | 5-8pm

A requirement in the RPA, FMA, and SMA designations, this course teaches you that protecting the environment and promoting worker health and safety are issues at the center stage of today's property industry. This course provides you with an overview of the environmental health and safety considerations in building operations. You'll learn to develop and manage proactive environmental/occupational health and safety programs, comply with regulatory standards and guidelines governing facility health and safety issues, and assess when to obtain technical assistance. A list of resources and an extensive glossary for further information on the topics covered is given out for students to use.

Topics include regulatory overview; OSHA and EPA regulations; hazard communication; emergency response; asbestos and lead management; office and industrial ergonomics; indoor air quality; air emissions and pollution control; storage tanks; hazardous waste; site assessment; and audits, recordkeeping, and legal issues.

Learn the understanding and awareness of industry and government regulations that relate to your facilities, to comply with regulations, and understand the legal implications and the importance of accurate recordkeeping.

This course meets once a week on Tuesday nights from 5-8pm beginning Tuesday, August 24 through Tuesday, November 16. The location for the course is not yet determined.

To register complete the information below and to the left and send to Michelle Lynn's attention at the BOMA Office.

Office Address PLEASE FILL OUT BOTH ADDRESSES & CHECK PREFERRED MAILING LOCATION Home Address

First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name \_\_\_\_\_

Title \_\_\_\_\_ Home Address \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ Home Phone \_\_\_\_\_

Phone \_\_\_\_\_ Home Email \_\_\_\_\_

Fax \_\_\_\_\_

Email \_\_\_\_\_

Check  Invoice - Member Companies ONLY/Payment Due Within 30-Days of Invoice Date  MasterCard  Visa

Name on CC \_\_\_\_\_ Signature \_\_\_\_\_

CC Number \_\_\_\_\_ Exp. Date \_\_\_\_\_

CC Statement Mailing Address is same as:  Home  Company Address