

seminars

2010 SEMINAR SCHEDULE

In 2010, the Dallas BOMA Education Committee is teaming up with the Green Task Force, North Texas US Green Building Council and the Young Professionals Committee to present seminars that are timely and topical to the Dallas BOMA membership and all real estate professionals within the commercial real estate industry.

Foundations for Real Estate Management

A soup-to-nuts, 5-module, 28-hour entry-level course, covering the fundamentals of commercial real estate administration, management, building systems, accounting and reporting, contract management, and more - the complete package—instruction, peer networking, property tours, and a comprehensive course manual that is easy to read and understand and a valuable resource back on the job. Class meets:

January 27, 2010 | Module 1

February 3, 2010 | Module 2

February 10, 2010 | Module 3

February 17, 2010 | Module 4

February 24, 2010 | Module 5

Cost is \$600 per student for all 5-modules and includes student textbook and on-line materials. Student attending all 5-modules will receive completion certificate at end of course.

Buildings In Receivership

March 4, 2010 | 8-11:30am

BOMA 360 Program Webinars

May 2010 | Four 1-Hour Sessions

Emergency Preparedness

September 23, 2010 | 8am-4pm

TREC Legal Update & Legal Ethics MCE

April 2010 | 8am-4pm

August 2010 | 8am-4pm

Dallas BOMA Education Institute
Comerica Bank Tower
1717 Main Street, Suite 2440
Dallas, Texas 75201
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DBEI TWO YEAR COURSE SCHEDULE

BOMI International courses are presented by Dallas BOMA Education Institute (DBEI)

PROGRAM	COURSE	Spring 2010	Summer 2010	Fall 2010	Spring 2011	Summer 2011	Fall 2011
RPA/FMA/SMA	Environmental Health & Safety Issues						
RPA/FMA	Design, Operations and Maintenance of Building Systems, Part I						
RPA/FMA	Design, Operations and Maintenance of Building Systems, Part II						
RPA/FMA	Real Estate Investment and Finance						
RPA/FMA	Ethics Is Good Business® ShortCourse™		1-DAY			1-DAY	
RPA	Budgeting and Accounting						
RPA	Law and Risk Management						
RPA	Fundamentals of Real Property Administration - Elective						
RPA	Asset Management - Elective						
FMA	Facilities Planning and Project Management						
FMA	Fundamentals of Facilities Management						
FMA	Technologies for Facilities Management						
SMA	Administration						
SMA	Building Design and Maintenance						
SMT	Air Handling Water Treatment and Plumbing Systems						
SMT	Boilers Heating Systems and Applied Mathematics						
SMT	Electrical Systems and Illumination						
SMT	Energy Management and Controls						
SMT	Refrigeration Systems and Accessories						

- All courses, locations, and fees are subject to change and/or cancellation.
- Courses must have 10-people registered for class to make.
- Textbooks available 1-month prior to course start date, pending that the course has 10-people registered.

Questions? Call the Dallas BOMA office at 214-744-9020 or visit the website at www.bomadallas.org.

DBEI Course Fees - pricing is per course, per person

Classroom Study (*Fast Track and Semester Length Courses*)

RPA/FMA/SMA \$750

SMT..... \$675

Ethics Is Good Business® ShortCourse™ \$350

Accelerated Courses (*Thursday thru Sunday*)

RPA/FMA/SMA/SMT..... \$900