2020 BOMA Greater Dallas Building Leaders • Mentor Information

Building Leaders is a 12-month program designed to help commercial real estate professionals learn skills needed to become a leader in the industry and the association while creating a community within BOMA Greater Dallas. The program has a mix of sessions with outside consultants, team building activities and programs with BOMA Greater Dallas leaders. However, one of the key aspects of this program is the mentor/mentee relationship.

Mentor/Volunteer Pool
If you have received this document, that means you are considered a leader in the field and you would be a good candidate as a mentor. If you are interested in participating as a mentor, keep reading to determine if this is something you would find interesting. The mentor commitment is very important, so please review this information carefully.

Those who accept the challenge will be added to our mentor volunteer pool. As soon as all candidates are selected by the Committee, the mentees will be given the mentor volunteer list for review. Mentees will be asked to consider the following characteristics:

- Someone who possibly thinks differently than the mentee
- Someone the mentee admires
- Someone who is an expert in an area where the mentee would like to grow

The mentee will provide up to three names (in rank order) as possible mentors. Staff will review the requests and make final assignments. Efforts will be made to assign the mentee’s top choice.

BOMA Greater Dallas expects to have many more mentors than needed for the program. If a mentor is not selected, he/she will be encouraged to stay on the list for future years.

Specific Mentor Tasks
Mentors will be asked to meet with mentees on a regular basis.

- Meeting monthly, or every other month, would be desirable.
- Typically, this is during the lunch hour….and typically the mentor buys lunch. 😊
- The first meeting should be to discuss what the mentee wants to gain from the program.
- Topics for discussion might include challenges with co-workers, work-life balance issues, addressing issues with tenants or supervisors, goals for professional growth, and the list goes on. Confidential company information will not be discussed.

Mentors will participate in the following Building Leaders sessions with mentees:

- **Friday, January 10, 11:30 am** -- Introductory Class/Strengths Finder Session Objectives/Individual Goals (Mentors Leave After Lunch)
- **Friday, March 6, 11:30 am** – Half Day Leadership Program Lunch with Mentors to Discuss the Program (Mentors Leave After Lunch)
- **Friday, August 14, 11:30 am** -- Half Day Industry Leadership Program Lunch with Mentors to Discuss the Program (Mentors May Leave After Lunch If They Wish)
- **Monday, December 14, 11:30 am** – Program Follow-Up

Next Steps
If you would like to be added to the mentor/volunteer pool, please contact Teresa Foster (teresa@bomadallas.org). Please include in your message any areas of expertise or additional training you have. Example, if you hold additional training in accounting (CPA license) or you are an expert in medical office, this could be helpful to our candidates.